



# WE ARE HIRING VACANCY

Vacancy: BMG Krugersdorp - 168, Gauteng, South Africa

Branch Manager - V3694

Closing Date: 31 August 2023



### Roles & Responsibilities:

- Achieve branch sales targets, provide accurate monthly reported feedback by due dates.
- Check and authorize daily sales reports, consolidating information to highlight trends.
- Grow market share by implementing appropriate marketing/promotional strategies and discounts within branch, as directed by Regional Manager.
- Maintain positive relationships with key stakeholders within identified clients.
- Establish and manage agreed budgets for the Branch, ensuring that costs are contained.
- Manage the infrastructure requirements of the branch to ensure day-to-day functioning for the teams.
- Monitor compliance with company branding and image in accordance with policy and procedure, addressing issues identified in a timely manner.
- Monitor debtors' payments within established terms, following up on payments as necessary.
- Deal with escalated issues, following up on their timely and effective resolution.
- Maintain stock levels within required parameters for effective functioning of the branch.
- Coordinate scheduled stock takes, submitting reported feedback to Regional Manager and central Distribution by due dates.
- Provide detailed, accurate information for internal and external audit purposes by specified deadlines.
- Action audit issues identified, achieving compliance.

### Minimum Requirements:

- Matric/Grade 12
- Relevant tertiary qualification
- Minimum 5 years' experience in Sales or Management role (Engineering, Mining, Agriculture)
- Knowledge of Policies & Procedures
- System knowledge
- Logical thinking

Should you have the necessary skill set, attach a brief CV to Gina Dlepu @ [ginad@bmgworld.net](mailto:ginad@bmgworld.net) - REF: "Branch Manager - V3694" must be quoted in subject of the e-mail.

All internal applicants are required to complete an IVAF form signed off by line manager prior to submitting application.

Closing date for applications - 31 August 2023

If you have not received notification regarding your application within 2 weeks after closing date, please accept that your application was unsuccessful.



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